

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**July 27, 2011**

**Administration & Rules Committee**

**1. Call to Order**

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

**2. Roll Call**

**Administration and Rules Committee Members**

Members present: James Braughler, Jim Mode, John Molinaro, Greg David, and Paul Babcock

Others Present: Phil Ristow – Corporation Counsel; Connie Freeberg – Paralegal II Confidential; Tammie Jaeger – Administrative Assistant-Confidential, Supervisor Jan Roo, Andy Erdman – Land Information Director, Yvonne Duesterhoeft – Veteran’s Service Officer, and Barbara Frank – County Clerk.

**3. Certification of compliance with Open Meeting Law Requirements**

Gary Petre certified compliance with the open meeting law.

**4. Review of Agenda**

No changes

**5. Public Comment**

None

**6. Approval of June 29, 2011 Administration & Rules Committee meeting minutes**

Motion made by Supervisor David; Second by Supervisor Braughler to approve the June 29, 2011 Administration & Rules Committee meeting minutes as written (Ayes-All) Motion carried.

**7. Approval of July 12, 2011 County Board minutes**

Motion made by Supervisor Mode; Second by Supervisor David to approve the July 12, 2011 County Board meeting minutes. (Ayes-All, Braughler-Abstained). Motion carried.

**8. Discussion and possible action on Twitter accounts by County departments**

The Committee will discuss this at their August meeting. No action taken.

**9. Status report on Jefferson County Reapportionment (County Board Supervisor Redistricting) Tentative Plan**

Phil provided a draft copy of an ordinance to create new supervisory district boundaries. Staff discussed the ordinance, reapportionment process and pending legislation with the committee.

Motion made by Supervisor Mode; Second by Supervisor David to authorize staff to make an application to the court to get the ward divisions necessary to complete the Reapportionment Plan if municipalities don’t comply by August 2<sup>nd</sup>. (Ayes-All) Motion carried.

Motion made by Supervisor Mode; Second by Supervisor David to adopt the draft ordinance with revisions to be made as they become available. (Ayes-All) Motion carried.

**10. Discussion and possible action on amending the Jefferson County War Memorial donated Brick Guidelines**

John Molinaro discussed pending brick orders with the committee to determine if the inscriptions meet our current guidelines. Phil Ristow discussed the reasons the current guidelines do not allow statements. No action taken.

**11. Discussion and possible action on Strategic Plan Survey of local elected officials and employees**

The Committee will discuss the latest survey results from supervisors/staff at their next meeting. No action taken.

**12. Discussion and possible action on resolutions, letters or reports from other governmental agencies**

Resolution – “Oppose the WCA initial endorsement of the budget provisions 16-28 of the Omnibus Transportation Motion (Amendment 352), and now concur with the current position of WCA removing the non fiscal provisions 16-28 of the Omnibus Transportation Motion (Amendment 352)”

The Committee reviewed the resolution. No action taken.

**13. County Administrator’s monthly report**

Gary Petre went over his monthly report and addressed questions from the Committee.

**14. County Administrator’s report on the National Association of Counties’ (NACo) annual conference**

Gary Petre went over his report and addressed questions from the Committee.

**15. Tentative Future Agenda Items and Meeting Dates**

- Approval of July 27, 2011 Administration & Rules Committee meeting minutes
- Approval of August 9, 2011 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- County Administrator’s monthly report
- Discussion and possible action on Strategic Plan Survey of local elected officials and employees
- Status report on Jefferson County Reapportionment (County Board Supervisor Redistricting) Tentative Plan
- Discussion and possible action on Twitter accounts by County departments

Next meeting date: August 31, 2011; September 28, 2011

**16. Adjourn**

Motion made by Supervisor David; Second by Supervisor Mode to adjourn at 9:37 a.m. (Ayes-All) Motion carried.